



LITCHAM  
SCHOOL



# Key Stage 2 Teacher

# Application Pack

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December 2019

Dear Colleague

Thank you for your interest in Litcham School and the post of Key Stage 2 teacher (maternity cover). We trust that you find the enclosed information useful and that you will want to apply.

This is an exceptional opportunity for candidates of the highest calibre to work within an innovative and supportive school. We can offer you:

- A successful and ambitious school
- A skilled, friendly, supportive and professional team of staff
- A commitment to provide leadership training and professional development opportunities of the highest quality
- A fantastic rural location.

We are determined to become outstanding in every respect and high quality and highly motivated staff are the key to this. We seek a collaborative and empowered culture with strong, well led, well managed and accountable teams playing their part in a true learning organisation. We place a high priority on leadership development at all levels.

All staff enjoy a high level of support and we believe you should be able to teach without disruption in a purposeful environment. We have very high expectations, believing that learning should be challenging, stimulating and, above all, enjoyable. We are developing a highly collaborative approach to teaching, with a very strong focus on the development of learning and teaching.

We have a comprehensive website, [www.litchamschool.net](http://www.litchamschool.net) where you will find more information about the school and electronic application details. Please find enclosed a Job Description, an application form and a copy of our last OFSTED report. This information can of course only give you a flavour of the school. If you would like further information, please do not hesitate to email either of us directly. The closing date is Friday 31<sup>st</sup> January 2020.

Thank you for your interest in our school and we look forward to hearing from you.

Yours sincerely



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Head of Primary Phase  
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## **Background Information**

Litcham School is a highly regarded and successful co-educational 4-16 comprehensive with 700 pupils on roll. In September 2012, following two years of federation, Litcham High School and Litcham Primary School merged to form the all-through Litcham School. We wanted to take advantage of the exciting opportunities that this model offers, including cross-phase working and the creation of a coherent and innovative all-through curriculum. The school joined the Synergy Multi-Academy Trust in September 2018, which has enabled staff from across the trust to share best practice. Outcomes at all phases of the school are very strong.

The school is situated in delightful surroundings in the historic village of Litcham and is within easy reach of the north Norfolk coast, Norwich and King's Lynn. Litcham is centrally-located in the county and there is a wide range of affordable housing in the area. Norfolk is a county of beautiful open country, inland waterways, an extensive coastline, attractive towns and villages and the fine city of Norwich. It is also an area of opportunity, good public services and a buoyant economy, all of which make it a fantastic place in which to live and work.



## **Key Stage 2 Teacher (MPS/UPS)**

### **FTE1 – Maternity Cover**

**Required for 20<sup>th</sup> April 2020**

Our primary phase has grown rapidly, as a result of the strong reputation that the school enjoys within the local community. We are seeking to appoint a dynamic and self-reflective Key Stage 2 teacher (maternity cover) who will deliver consistently high quality lessons and continue to promote our ethos of putting pupils at the heart of everything that we do, whilst achieving the highest standards.

You will be a committed and skilled practitioner with high expectations and aspirations for every pupil, and an unerring focus on continuous improvement. This position is suitable for either an NQT or a more experienced colleague wanting to broaden their experience.

Litcham is a small, popular and successful all-through school. Children enjoy their time with us and are very keen to learn. Our aim is to create caring and respectful children who play an active role in their local community. The school is growing rapidly and our most recent inspection by Ofsted judged us to be good with areas of outstanding practice.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. If appointed, you will be required to undertake a Disclosure Barring Service (DBS) check and comply with child protection policies and practices. You will also need to provide two satisfactory references.

A copy of the job description and electronic application form are available to download from our school website [www.litcham.norfolk.sch.uk](http://www.litcham.norfolk.sch.uk)

If you would like to be part of our future, working with an employer who will listen to you, challenge and support your decision making, as well as provide you with a wealth of resource to fulfil this fantastic opportunity, your application will be welcomed.

**Closing date for applications:** Friday 31<sup>st</sup> January 2020

**Interview:** Week commencing 10<sup>th</sup> February 2020

### **How to Apply**

To apply, please send your completed application form and a letter of application (maximum 2 sides of A4) outlining:

- Why you are the right person to teach one of our Key Stage 2 classes
- Your thoughts on how you might contribute to a creative curriculum

Please forward your completed application form to [office@litchamschhol.net](mailto:office@litchamschhol.net)

Application forms are available to download from: [www.litchamschool.net](http://www.litchamschool.net)

## **Key Stage 2 Teacher (Maternity Cover)**

**Responsible to: Head of Primary Phase**

### **Job Purpose**

- To support the Senior Leadership Team in carrying out the collective vision for the school
- To deliver high quality teaching to a Key Stage 2 class, to ensure that children make good and outstanding progress
- To ensure the physical and emotional well-being of all children in our school
- To uphold our school's philosophy and vision for the education of pupils
- To maintain the level of confidentiality required by the post

### **Key Accountabilities:**

#### **Teaching and Learning**

- To prepare and teach appropriate, engaging and challenging lessons
- To review systematically, change and modify the curriculum as necessary, by planning suitable courses for children of all abilities and to meet the wider aims of the school
- To contribute towards schemes of work and programmes of study for Key Stage 2
- To assess children's work and report on progress as required

#### **Community**

- To work closely with parents and other members of the community where appropriate
- To promote the school within the community
- To demonstrate a keen interest in the life of the school

#### **As a member of staff at Litcham School you are expected to:**

- Work in accordance with, and in support of, the school's vision and values
- Contribute to the school's ethos by setting a good example to colleagues and young people
- Participate and contribute to staff development and school routines and duties
- Take part in performance management activities and reviews as required by the school policy and use the process to develop your personal and professional effectiveness
- Carry out any other such duties as the Headteacher or Head of Primary Phase may, from time to time, reasonably require within the terms of this post

## PERSON SPECIFICATION

	<b>Essential</b>	<b>Desirable</b>
QUALIFICATIONS	<ul style="list-style-type: none"><li>• QTS</li></ul>	
SAFEGUARDING	<ul style="list-style-type: none"><li>• Full understanding of the Safeguarding requirements and how teachers promote the welfare of children</li></ul>	<ul style="list-style-type: none"><li>• Child Protection training</li></ul>
TEACHING EXPERIENCE	<ul style="list-style-type: none"><li>• Experience of teaching Key Stage 2</li><li>• IT literate, making use of ICT to enhance teaching</li></ul>	<ul style="list-style-type: none"><li>• Forest school / outside learning</li></ul>
PERSONAL QUALITIES	<ul style="list-style-type: none"><li>• Having a creative outlook on education</li><li>• Excellent communicator, both orally and in writing</li><li>• Commitment to raising achievement</li><li>• An innovative and positive attitude</li><li>• Ability to work as part of a team</li></ul>	